

TOWN BOARD ORGANIZATIONAL MEETING

JANUARY 7, 2025

4:00 p.m.

AGENDA

01-03-2025 2:50 p.m.

MEETING CALLED TO ORDER BY SUPERVISOR EVANS

PLEDGE OF ALLEGIANCE

ROLL CALL

ITEMS FOR BOARD ACTION:

- 1ORG2025-1 Adopt a Resolution to Designate an Official Town Newspaper
- 1ORG2025-2 Adopt a Resolution to Bond Town Officers, Clerks and Employees
- 1ORG2025-3 Adopt a Resolution Requiring Checks to be Countersigned by the Comptroller
- 1ORG2025-4 Adopt a Resolution to Open Competitive Bids
- 1ORG2025-5 Adopt a Resolution to Implement a Fee for Notary Services for Non-Residents
- 1ORG2025-6 Adopt a Resolution Authorizing the Supervisor to appoint seasonal, on-call, part-time and temporary staff
- 1ORG2025-7 Adopt a Resolution approving revised fee schedule for the Clerk's Office
- 1ORG2025-8 Adopt a Resolution approving revised fee schedule for the Irondequoit Cemetery
- 1ORG2025-9 Adopt a Resolution authorizing the new Recreation Rental Fee Schedule
- 1ORG2025-10 Adopt a Resolution authorizing change in Stray Dog Impound Fees and Daily Boarding Fees for Seized Dogs

NEXT WORKSHOP MEETING...MONDAY JANUARY 13, 2025 @ 4:00 PM

NEXT REGULAR TOWN BOARD MEETING...TUESDAY, JANUARY 21, 2025 @ 7:00 PM

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO DESIGNATE AN OFFICIAL TOWN NEWSPAPER**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January 2025, at 4:00 P.M. local time, there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Brown Hutchinson LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by passing resolutions that guarantee the continuation of daily operations.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Town Law Section 64(11), the Town Board of the Town of Irondequoit designates *The Daily Record* as the official Town newspaper.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting
Town Board Member	Perticone	voting
Town Board Member	Malone	voting
Town Board Member	Cunningham	voting
Town Supervisor	Evans	voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO BOND TOWN OFFICERS, CLERKS AND EMPLOYEES**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January 2025, at 4:00 P.M. local time, there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Brown Hutchinson LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purpose of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by passing resolutions that guarantee the continuation of daily operations; and

WHEREAS, Public Officers Law Section 11(2) provides that the Town Board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves the blanket bonding of the officers, clerks and employees of the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting
Town Board Member	Perticone	voting
Town Board Member	Malone	voting
Town Board Member	Cunningham	voting
Town Supervisor	Evans	voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO REQUIRE CHECKS TO BE
COUNTERSIGNED BY THE COMPTROLLER**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January 2025, at 4:00 PM local time; there were:

PRESENT:

Andraé Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Town Board Member

Brown Hutchinson LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, pursuant to Section 29 of New York State Town Law, the Town Board may require checks disbursing money belonging to the Town to be countersigned by the Town Comptroller; and

WHEREAS, the Town Board deems it desirable to have checks so countersigned.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves the requirement of having all checks disbursing money belonging to the Town to be countersigned by the Town Comptroller.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting
Town Board Member	Perticone	voting
Town Board Member	Malone	voting
Town Board Member	Cunningham	voting
Town Supervisor	Evans	voting

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION TO OPEN COMPETITIVE BIDS**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January 2025 at 04:00 P.M. local time; there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member
 Brown Hutchinson LLP	 Attorney for the Town

Town Board Member ____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purpose of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of the Town function by making appointments that guarantee the continuation of daily operations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves and authorizes the Town Clerk or the Deputy Town Clerk to open competitive bids pursuant to the Town's Procurement Policy and applicable law.

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION TO IMPLEMENT A TWO DOLLAR (\$2.00) FEE FOR ADMINISTERING AN
OATH OR AFFIRMATION TO NON-RESIDENTS**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January 2025 at 4:00 P.M. local time there were:

PRESENT:

Andraé Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Town Board Member

Brown Hutchinson LLP

Attorney for the Town

Town Board member _____ offered the following resolution and moved its adoption:

WHEREAS, Section 136 of the Executive Law authorizes Notaries Public to collect a Two Dollar (\$2.00) fee for administering an oath or affirmation; and

WHEREAS, the Town Clerk has recommended to the Town Board that the \$2.00 fee be implemented for non-residents and services for residents shall continue to be offered at no charge.

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk of the Town of Irondequoit be hereby authorized to collect Notarial fees from non-residents in the amount of \$2.00 per oath or affirmation issued, and such fees be deposited in the Town Clerk's account.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting
Town Board Member	Perticone	voting
Town Board Member	Malone	voting
Town Board Member	Cunningham	voting
Town Supervisor	Evans	voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE SUPERVISOR TO APPOINT SEASONAL, ON-
CALL, PART-TIME AND TEMPORARY STAFF FOR THE YEAR 2025 FOR THE TOWN OF
IRONDEQUOIT**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January 2025, at 4:00 P.M. local time, there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Brown Hutchinson LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board desires to delegate to the Supervisor, Andraé Evans, the authority to hire seasonal, on-call, part-time and temporary employees for the Town for the year 2025; and

WHEREAS, Town Law § 29(16) provides that the Supervisor may exercise such powers on behalf of the Town Board as provided by resolution of the Town Board.

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to appoint seasonal, on-call, part-time and temporary employees of the Town for the year 2025, based upon the recommendation of appropriate staff.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting
Town Board Member	Perticone	voting
Town Board Member	Malone	voting
Town Board Member	Cunningham	voting
Town Supervisor	Evans	voting

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING THE SUPERVISOR TO AUTHORIZE NEW TOWN CLERK
FEE SCHEDULE**

At an organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January 2025 at 4:00 p.m. local time, there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
Peter Wehner	Town Board Member
John Perticone	Town Board Member

Brown Hutchinson LLP	Attorney for the Town
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WHEREAS, pursuant to §1-18 of the Town Code of the Town of Irondequoit, the Town Clerk may, in the performance of their duty under all Town ordinances and local laws, establish various fee schedules or charges subject to Town Board approval; and

WHEREAS, the Town Clerk has reviewed current fees is bringing our fees in line with other agencies and municipalities; and

WHEREAS, based on her review, the Town Clerk recommends the following revised fee schedule: (See Attachment A)

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the following revised Town Clerk Office fees to Irondequoit Code §1-18:

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

TOWN OF IRONDEQUOIT
2025 Town Clerk's Office Fees

AMUSEMENT CENTER AND GAMING DEVICE FEES

Amusement Center & Gaming Device License Application Fee	\$100 per quarter
Amusement Devices, per device	\$20 each
Bowling Alley, per alley	\$10
Circus, per event *	\$300
Wrestling or Boxing Exhibition or Match, concerts, plays *	\$300
Any other public amusement not otherwise described above*	\$200
* one time fee, per event	

DOG LICENSING

Spayed/Neutered	\$10-must provide proof of spay/neuter
Unspayed/Unneutered	\$20
Service, Military and Certified Therapy Dog	Free
Replacement tag	\$5

HUNTING & FISHING LICENSES - set by State

Hunting & Fishing Licenses	Fees are set by NYC DEC and vary
Printing of licenses	\$1

MARRIAGES

Marriage License	\$50-includes license & 1 transcript copy
Marriage License Research/Transcript copy	\$10
One-Day Marriage Officiant License	\$25

PASSPORTS

New Passport	Fees vary
New Passport Execution Fee	\$35
Passport Photo	\$15

EVENTS

Block Party	\$25
Runs/Walks/Parades	\$100
Special Events/Festivals	\$150 app fee includes 1 event, each add'l event \$50
Sound Amp Application	\$25
Pawnbroker, Secondhand Dealer, Jewelry & Coin Application	
New	\$300
Renewal	\$150

MISCELLANEOUS CHARGES/FEES

Copies	\$0.25 per page
Notary fee for non-residents	\$2 per signature
Notary fee for Irondequoit residents	Free
Tax Payment Returned Check Fee	\$20
All Other Returned Check Fee	\$35
Solicitor Application Fee	\$500
Solicitor License Fee (walkers)	\$150 each
Games of Chance application	\$25
Bingo License	\$18.75 per occasion

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD APPROVING
REVISED FEE SCHEDULE FOR THE IRONDEQUOIT CEMETERY**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January, 2025 at 4:00 P.M. local time; there were:

PRESENT:

Andrae' Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Brown Hutchinson LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Irondequoit Cemetery provides the community with a dignified and comforting environment to intern, mourn, respect and honor the deceased; and

WHEREAS, the Irondequoit Cemetery charges various fees for cemetery sites, monuments, services (such as internment), and the use of mausoleums and columbarium niches; and

WHEREAS, the fee schedule for the Irondequoit Cemetery ("Fee Schedule") should be slightly increased on an annual basis to sufficiently meet the needs and costs of the Irondequoit Cemetery; and

WHEREAS, pursuant to Town Code Section 1-18, the Commissioner of Public Works ("Commissioner") may establish the fees for the Irondequoit Cemetery, subject to Town Board approval; and

WHEREAS, the Commissioner recommends revising the Fee Schedule to modify the prices for certain Irondequoit Cemetery sites, services, and facilities, and to re-designate and recategorize certain services, in the form annexed hereto as **Appendix A** (the "Revised Fee Schedule"); and

WHEREAS, the Revised Fee Schedule is necessary and appropriate to ensure the continued success of the Irondequoit Cemetery.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the Revised Fee Schedule for the Irondequoit Cemetery, attached hereto as **Appendix A**, to take effect beginning January 1, 2025.

This resolution shall take effect immediately.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

Appendix A



Irondequoit Cemetery

-Est 1895-

3671 Culver Road
Rochester, NY 14622
(585) 402 – 5745
cemetery@irondequoit.gov

2025 Pricing & Fee Schedule

-Traditional Graves-

	<u>Flat Marker</u>	<u>Monumented</u>
Full Adult Grave	\$1,100	\$1,400
Veterans Circle	\$880	
Infant / Child	\$150	
Secondary Rights*	\$300	

*Additional burial rights to accommodate cremains when name does not appear on deed or marker

-Cremation Graves-

	<u>Flat Marker</u>	<u>Monumented</u>
Cremation Section*	\$730	\$1,250
Veterans Circle	\$685	

*Section cannot accommodate planting

- Burial Fees-

	<u>Interment</u>	<u>Disinterment</u>
Traditional Grave		
Adult	\$680	\$500
Infant / Child	\$155	\$250
Cremation Grave		
Adult	\$425	\$500
Double (1 Vault)	\$475	\$550
Double (2 Vaults)	\$575	\$500 - per vault
Cremains in Casket	\$250	
Foundation	<u>Flat Marker</u>	<u>Monumented</u>
1 Grave	\$130	\$175
2 Graves	\$155	\$200
Marker Removal	\$155	

-Columbaria-

	<u>Octagon</u>	<u>Wall</u>
Single	\$2,240	\$1,890
Double	\$3,040	\$2,690
Family Double	\$3,340	
Family Triple	\$3,840	
Family Quadruple	\$4,340	
Ossuary*	\$100	

*Communal niche without individual memorialization

-Mausoleum-

<u>Single Crypt*</u>	<u>Exterior</u>	<u>Interior</u>	<u>Double Crypt*</u>	<u>Exterior</u>	<u>Interior</u>
F	\$3,000	\$3,750	F	\$4,500	\$5,625
E	\$3,100	\$3,875	E	\$4,600	\$5,750
D	\$3,200	\$4,000	D	\$4,700	\$5,875
C	\$3,400	\$4,250	C	\$4,900	\$6,125
B	\$3,500	\$4,375	B	\$5,000	\$6,250
A	\$3,800	\$4,750	A	\$5,300	\$6,625

* Urn Accommodation \$500

-Interment Fees-

Cremation Niche	<u>Interment</u>	<u>Disinterment</u>
Adult – Single	\$275	\$325
Adult – Double	\$380	\$425
Infant / Child	\$50	\$100

Mausoleum	<u>Interment</u>	<u>Disinterment</u>
Adult	\$500	\$550
Infant / Child	\$150	\$200
Casket Storage	\$250	

Replacement Plaque Market Price

-Overtime Schedule-

	<u>Full Internment</u>	<u>Cremation</u>
Weekday After 3pm	\$500	\$350
Saturday*	\$500	\$350
Sunday / Holiday*	\$800	\$650

*Weekend and Holiday funerals after 3pm will be subject to double overtime.

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING THE SUPERVISOR TO AUTHORIZE NEW RECREATION
RENTAL FEE SCHEDULES**

At an organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January 2025 at 4:00 p.m. local time, there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
Peter Wehner	Town Board Member
John Perticone	Town Board Member

Brown Hutchinson LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved for its adoption:

WHEREAS, pursuant to Section 1-18 of the Irondequoit Code, the Director of Recreation is authorized to establish various fee schedules, subject to Town Board approval; and

WHEREAS, the Department of Recreation currently charges fees for athletic field use and room rentals, as outlined in Appendix A (“Current Fee Schedule”); and

WHEREAS, it is necessary to adjust the fee schedule for athletic fields, the Farmers' Market Building, and the Community Center rooms on an annual basis in order to meet the evolving needs and costs of the Irondequoit Recreation Department; and

WHEREAS, the Director of Recreation has proposed updates to the athletic field, Farmers' Market Building, and Community Center room rental fee schedules, as detailed in Appendix B (“Revised Fee Schedule”);

NOW, THEREFORE, BE IT RESOLVED, that the proposed athletic field, Farmers' Market Building, and Community Center room rental fee schedules, as set forth in Appendix B and incorporated herein, are hereby approved and shall take effect on January 8, 2025.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**Appendix A
Current Fee Schedules**

Athletic Field Usage Fee Schedule

(Must be 21 years or older to reserve fields)

**McAvoy Park-1615 North Winton Rd. 14609 and Irondequoit Youth Ballpark Complex-117 Kings Highway North 14617
and Camp Eastman Soccer/Lacrosse Complex-1301 Lakeshore Blvd. 14617**

Resident/Non-Resident (individuals and leagues)

Town Resident Field Use:	No Cost-Must fill out a Reservation Form and sign Waiver and Release of Liability form.
Town League Use:	No Cost-Must fill out a Reservation Form and sign Waiver and Indemnification forms and meet Insurance Requirements.
Non-Resident Field Use:	\$125 Per Hour/Per Field-Must fill out a Reservation Form and sign Waiver and Release of Liability form.
Out of Town League Use:	\$125 Per Hour/Per Field -Must fill out a Reservation Form and sign Waiver and Indemnification forms and meet Insurance Requirements.

Extras

Lights (McAvoy only)	\$75 Flat Rate Per Field
Security (McAvoy & Camp Eastman)	\$150 Flat Rate Per Field (Required for tournaments and opening day events)

*McAvoy Park: Concession stand may be limited based on availability of concessions. Restrooms will be open for League rentals only

*Irondequoit Youth Ballpark Complex: Restrooms are opened for all reserved fields. Concession stand is opened upon request for league use only. Scoreboards are for league use only.

**Joshua Park-Soccer/Lacrosse Fields-end of Seville Dr. & Rogers Pkwy 14617 and
Hayer-Bayer Memorial Park (Rudman Rd.)-Baseball/Softball Field-Rudman Rd. 14622**

Resident/Non-Resident (individuals and leagues)

Town Resident Field Use:	No Cost-Must fill out a Reservation Form and sign Waiver and Release of Liability form.
Town League Use:	No Cost-Must fill out a Reservation Form and sign Waiver and Indemnification forms and meet Insurance Requirements.
Non-Resident Field Use:	\$100 Per Hour/Per Field-Must fill out a Reservation Form and sign Waiver and Release of Liability form.
Out of Town League Use:	\$100 Per Hour/Per Field -Must fill out a Reservation Form and sign Waiver and Indemnification forms and meet Insurance Requirements.

All activities must be reserved through the Department of Recreation, Town of Irondequoit. Two business days' notice is required for all non-weather-related cancellations. Late cancellation fee is \$50 for all reserved uses.



Irondequoit Recreation

Rental Times:

Saturday: 8:00am – 5:30pm

Sunday: 10am-3:30pm

Weekdays: 7:00am-7:30pm (Dining Room 3:00pm-7:30pm)

****\$50 Refundable Security Deposit Charged with Rental Fee****

Community Center Rental Fees and Amenities

Please plan sufficient rental time for set-up/clean-up.

Room	Fire Code Capacity	Resident Rate	Non-Resident Rate	Amenities
Genesee Room 831 sq. ft.	55	\$45/hr. first 2 hrs. \$25 each additional hr.	\$55/hr. first 2 hrs. \$35 each additional hr.	9 Rectangle Tables (6ftx2ft) 28 Chairs Fridge, Sink, Counter Screen
Seneca Room 1,336 sq. ft.	89	\$65/hr. first 2 hrs. \$45 each additional hr.	\$75/hr. first 2 hrs. \$55 each additional hr.	9 Rectangle Tables(6ftx2ft) 34 Chairs Fridge, Sink, Counter Screen
Dining Room 1,908 sq. ft.	127	Mon.-Thurs. \$90/hr. first 2 hrs. \$65 each additional hr.	Mon.-Thurs. \$120/hr. first 2 hrs. \$90 each additional hr.	11 Round Tables 4 Rectangle Tables 83 Chairs Skylight Podium Screen Fridge/Sink/Full Kitchen (Premium)
		Fri.-Sun. \$110/hr. first 2hrs. \$75 each additional hr.	Fri.-Sun. \$140/hr. first 2 hrs. \$100 each additional hr.	
		\$100 Flat Rate Kitchen Option \$100 refundable security deposit	\$100 Flat Rate Kitchen Option \$100 refundable security deposit	

Gymnasium/Turf Rental Fees and Amenities

No hardballs, bats, outside equipment, or inflatables permitted.

Room	Fire Code Capacity	Resident Rate	Non-Resident Rate	Amenities
Gymnasium 1/3 2,385 sq. ft	48	\$25/hour	\$40/hour	1 Pickleball Court 1 Basketball Hoop
Gymnasium 2/3 4,240 sq. ft	85	\$40/hour	\$55/hour	2 Pickleball Courts Half-Court Basketball w/ 1 Hoop
Gymnasium Full 6,625 sq. ft	132	\$60/hour	\$75/hour	3 Pickleball Courts Full Court Basketball
Indoor Turf 3067 sq. ft	62	\$55/hour	\$65/Hour	Turf field



Irondequoit Recreation

450 Skyview Centre Parkway, Suite 200, Rochester, NY 14622

Ph: 585-336-6070

Email: Recreation@irondequoit.gov

Website – <https://recreation.irondequoit.gov>

****\$50 Refundable Security Deposit Charged with Rental Fee****

Party Combo Rate

Rental Times:

Saturday: 8:00am – 5:30pm

Sunday: 10am-3:30pm

Weekdays: 7:00am-7:30pm (Dining Room 3:00pm-7:30pm)

Please plan sufficient rental time for set-up/clean-up.

Room	Fire Code Capacity	Resident Rate	Non-Resident Rate	Details
Genesee or Seneca Room and Gymnasium or Turf	Varies	15% Discount	15% Discount	Approved bag of Equipment \$10 add on

Non-Profit 501c3/In-Town Organizations

Rental Times:

Saturday: 8:00am – 5:30pm

Sunday: 10am-3:30pm

Weekdays: 7:00am-8:00pm (Dining Room 3:00pm-8:00pm)

Mon.-Thurs.	Rental Rate	Fri.-Sun.	Rate
Room	Non-Profit/ In-Town Organization	Room	Non-Profit/ In-Town Organization
Genesee Room	\$20/hr. first 2 hrs. \$10 each additional hr.	Genesee Room	20% discount on room rate
Seneca Room	\$30/hr. first 2 hrs. \$15 each additional hr.	Seneca Room	20% discount on room rate
Gymnasium	15% off rental rate	Gymnasium	20% discount on rental rate
Turf	15% off rental rate	Turf	20% discount on rental rate
Dining Room	\$50/hr. first 2 hrs. \$20 each additional hr. \$45 flat rate Kitchen option	Dining Room	20% discount on rental rate

Appendix B
Revised Fee Schedules
Athletic Field Usage Fee Schedule
(Must be 21 years or older to reserve facilities)

McAvoy Park-1615 North Winton Rd. 14609
Camp Eastman Soccer/Lacrosse Complex-1301 Lakeshore Blvd. 14617

Resident/Non-Resident (Practices)

Town Resident/Organization Field Use: \$5.00 Per Hour/Per Field
Non-Resident/Organization Field Use: \$125.00 Per Hour/Per Field

Resident/Non-Resident (Tournament Field Use)

Town Organization Field Use: \$10.00 Per Hour/Per Field
Non-Resident Organization Field Use: \$125.00 Per Hour/Per Field

Extras

Lights (McAvoy only) \$80.00 Flat Rate Per Field

*McAvoy Park: Restrooms are open during rentals. Scoreboard and clock use available for leagues and tournaments only.

**Camp Eastman: For any scheduled tournaments it is required that the organization rent out all Cabins/Lodges during the scheduled tournaments. **

****All Rentals must have: completed reservation form, signed waiver, and submitted insurance certificate (\$1,000,000 Liability Insurance with Town of Irondequoit listed as additional insured)**

Joshua Park-Soccer/Lacrosse Fields-end of Seville Dr. & Rogers Pkwy 14617
Irondequoit Youth Ballpark Complex-117 Kings Highway North 14617
Hayer-Bayer Memorial Park (Rudman Rd.)-Baseball/Softball Field-Rudman Rd. 14622

Resident/Non-Resident (Practices)

Town Resident/Organization Field Use: \$5.00 Per Hour/Per Field
Non-Resident/Organization Field Use: \$75.00 Per Hour/Per Field

Resident/Non-Resident (Tournament Field Use)

Town Organization Field Use: \$10.00 Per Hour/Per Field
Non-Resident Organization Field Use: \$125.00 Per Hour/Per Field

*Irondequoit Youth Ballpark Complex: Restrooms are opened for all reserved fields. Scoreboards are for league use only.

****All Rentals must have: completed reservation form, signed waiver, and submitted insurance certificate (\$1,000,000 Liability Insurance with Town of Irondequoit listed as additional insured)**

Special Event Space Fee Schedules

(Must be 21 years or older to reserve facilities)

Farmers' Market Building – 25 Kings Highway North 14617
Max. People 140

Resident/Non-Resident

Town Resident/Organization Use: \$500.00 Per Date
Non-Resident/Organization Use: \$550.00 Per Date

Extras

Tables & Chairs \$150.00 Flat Rate

***All Rentals must have: completed reservation form and signed waiver.**

McAvoy Park-1615 North Winton Rd. 14609
Parking Lot & Concession Building Access with Restrooms – No Field Use

Resident/Non-Resident

Town Resident/Organization Use: \$500.00 Per Date
Non-Resident/Organization Use: \$550.00 Per Date

***McAvoy Park:** Restrooms and Concession area are open during rentals. Fields are not available.

****All Rentals must have: completed reservation form, signed waiver, and submitted insurance certificate (\$1,000,000 Liability Insurance with Town of Irondequoit listed as additional insured)**
Health Department Permit required if preparing food on site.



Irondequoit Recreation

Rental Times:

Saturday: 8:00am – 5:30pm

Sunday: 10am-3:30pm

Weekdays: 7:00am-7:30pm (Dining Room 3:00pm-7:30pm)

****\$50 Refundable Security Deposit Charged with Rental Fee****

Community Center Rental Fees and Amenities

Please plan sufficient rental time for set-up/clean-up.

Room	Fire Code Capacity	Resident Rate	Non-Resident Rate	Amenities
Genesee Room 831 sq. ft.	55	\$50/hr. first 2 hrs. \$30 each additional hr.	\$60/hr. first 2 hrs. \$40 each additional hr.	9 Rectangle Tables (6ftx2ft) 28 Chairs Fridge, Sink, Counter Screen
Seneca Room 1,336 sq. ft.	89	\$70/hr. first 2 hrs. \$50 each additional hr.	\$80/hr. first 2 hrs. \$60 each additional hr.	9 Rectangle Tables(6ftx2ft) 34 Chairs Fridge, Sink, Counter Screen
Dining Room 1,908 sq. ft.	127	Mon.-Thurs. \$95/hr. first 2 hrs. \$70 each additional hr.	Mon.-Thurs. \$125/hr. first 2 hrs. \$95 each additional hr.	11 Round Tables 4 Rectangle Tables 83 Chairs Skylight Podium Screen Fridge/Sink/Full Kitchen (Premium)
		Fri.-Sun. \$115/hr. first 2hrs. \$80 each additional hr.	Fri.-Sun. \$145/hr. first 2 hrs. \$105 each additional hr.	
		\$100 Flat Rate Kitchen Option \$100 refundable security deposit	\$100 Flat Rate Kitchen Option \$100 refundable security deposit	

Gymnasium/Turf Rental Fees and Amenities

No hardballs, bats, outside equipment, or inflatables permitted.

Room	Fire Code Capacity	Resident Rate	Non-Resident Rate	Amenities
Gymnasium 1/3 2,385 sq. ft	48	\$30/hour	\$45/hour	1 Pickleball Court 1 Basketball Hoop
Gymnasium 2/3 4,240 sq. ft	85	\$45/hour	\$60/hour	2 Pickleball Courts Half-Court Basketball w/ 1 Hoop
Gymnasium Full 6,625 sq. ft	132	\$65/hour	\$80/hour	3 Pickleball Courts Full Court Basketball
Indoor Turf 3067 sq. ft	62	\$60/hour	\$70/Hour	Turf field



Irondequoit Recreation

450 Skyview Centre Parkway, Suite 200, Rochester, NY 14622

Ph: 585-336-6070

Email: Recreation@irondequoit.gov

Website – <https://recreation.irondequoit.gov>

****\$50 Refundable Security Deposit Charged with Rental Fee****

Party Combo Rate

Rental Times:

Saturday: 8:00am – 5:30pm

Sunday: 10am-3:30pm

Weekdays: 7:00am-7:30pm (Dining Room 3:00pm-7:30pm)

Please plan sufficient rental time for set-up/clean-up.

Room	Fire Code Capacity	Resident Rate	Non-Resident Rate	Details
Genesee or Seneca Room and Gymnasium or Turf	Varies	15% Discount	15% Discount	- Approved bag of Equipment \$25 add on - Nerf Equipment (blasters, darts, safety goggles) \$50 add on

Non-Profit 501c3/In-Town Organizations

Rental Times:

Saturday: 8:00am – 5:30pm

Sunday: 10am-3:30pm

Weekdays: 7:00am-8:00pm (Dining Room 3:00pm-8:00pm)

Mon.-Thurs.	Rental Rate	Fri.-Sun.	Rate
Room	Non-Profit/ In-Town Organization	Room	Non-Profit/ In-Town Organization
Genesee Room	\$25/hr. first 2 hrs. \$15 each additional hr.	Genesee Room	20% discount on room rate
Seneca Room	\$35/hr. first 2 hrs. \$20 each additional hr.	Seneca Room	20% discount on room rate
Gymnasium	15% off rental rate	Gymnasium	20% discount on rental rate
Turf	15% off rental rate	Turf	20% discount on rental rate
Dining Room	\$65/hr. first 2 hrs. \$25 each additional hr. \$50 flat rate Kitchen option	Dining Room	20% discount on rental rate

**EXTRACT OF MINUTES OF MEETING OF TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING CHANGE IN STRAY DOG IMPOUND FEES AND
DAILY BOARDING FEES FOR SEIZED DOGS**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 7th day of January, 2025 at 7:00 PM local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Brown Hutchinson LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, pursuant to §1-18 of the Town Code of the Town of Irondequoit, the Chief of Police may, in the performance of his duty under all Town ordinances and local laws, establish various fee schedules or charges subject to Town Board approval; and

WHEREAS, the Chief of Police has reviewed stray dog impound fees and daily boarding fees for seized dogs and is bringing our fees in line with other agencies and municipalities; and

WHEREAS, based on his review, the Chief of Police recommends the following fees:

- \$50.00 for 1st offense
- \$75.00 for 2nd offense
- \$125.00 for any subsequent offense
- \$60.00 day for boarding seized dogs
- \$90.00/\$110.00 kenneling fee weekday/weekend-holiday rates

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the following stray dog impound fees and daily boarding fees for seized dogs to Irondequoit Code §1-18:

- \$50.00 for 1st offense
- \$75.00 for 2nd offense
- \$125.00 for any subsequent offense
- \$60.00 day for boarding seized dogs
- \$90.00/\$110.00 kenneling fee weekday/weekend-holiday rates

This resolution shall take effect on January 1, 2025.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting _____
Town Board Member	Wehner	voting _____
Town Board Member	Malone	voting _____
Town Board Member	Cunningham	voting _____
Town Supervisor	Evans	voting _____